

PLAN
FOR THE IMPLEMENTATION OF TRAINING ACTIVITIES
ACADEMIC YEAR 2025-2026

I. Basis for plan development

- Undergraduate Academic Policies promulgated with Decision No. 1292/QĐ-ĐHKHCN dated 22/12/2022 and Undergraduate Credit-based Academic Policies promulgated with the Decision No. 837/QĐ-ĐHKHCN dated 09/09/2025 of the Rector of University of Science and Technology of Hanoi (USTH);
- Master's Academic Policies promulgated with Decision No. 228/QĐ-ĐHKHCN dated 26/03/2024 of the Rector of USTH;
- Doctoral training regulation promulgated with Decision No. 307/QĐ-ĐHKHCN dated 04/04/2025 of the Rector of USTH;
- Current training program of bachelor, master and doctoral level.

II. Content of plan

No.	Content	Planned schedule	Implementing department
1. Bachelor training			
1.1	Training schedule: Semester I (Block 1+2) Semester II (Block 3+4) (*) Planned summer vacation time	<i>Block 1:</i> 03/09 - 15/11/2025 <i>Block 2:</i> 17/11/2025 - 24/01/2026 <i>Block 3:</i> 26/01 - 18/04/2026 <i>Block 4:</i> 20/04 - 30/06/2026 Intake 16: Jul Intake 15: Aug	Department of Academic Affairs (DAA), General Education Department (GED), Foreign Language Center (FLC), Academic Departments (ADs)
1.2	National Defense and Security Education	Aug 2025	GED
1.3	Development of general teaching plan for academic year 2025-2026 (Annex 1)	Jul 04 - Aug 29, 2025	DAA, GED, ADs, FLC
1.4	Development of detailed teaching plan (lecturer assignments) (Annex 2)	July - Oct 2025	DAA, GED, ADs, FLC

No.	Content	Planned schedule	Implementing department
1.5	Course registration for Blocks 3 and 4 (Year 1 credit-based programs)	Nov 2025	ADs, FLC, GED
1.6	Summary of academic advisor activities in 2024-2025	Nov 2025	DAA, GED, ADs, FLC, Academic Advisors
1.7	Academic recognition and credit transfer committee	Oct 20 - 24, 2025	DAA, GED, ADs
1.8	Documents for internship (list of intern, internship agreement, internship supervision contract)	Apr 2026	DAA, ADs
1.9	Graduation jury - 1 st round	Mar 02 - 06, 2026	DAA, GED, ADs, FLC, DSA
1.10	Graduation jury - 2 nd round	Jun 25 - 30, 2026	DAA, GED, ADs, FLC, DSA
1.11	Graduation jury - 3 rd round Grade-passing jury (academic year-based training) Major change jury	Aug 03 - 07, 2026	DAA, GED, ADs, FLC, DSA
1.12	Graduation jury - 4 th round	Oct 12 - 16, 2026	DAA, GED, ADs, FLC, DSA
1.13	Review and proposal for educational material procurement	May 2026	DAA, GED, ADs, FLC
1.14	Double degree programs:		
a.	Information session on academic regulations and partner universities for double-degree students	05 - 12/11/2025	DAA, ADs, Department of Research, Innovation and International Affairs (DRIIA), Department of Student Affairs (DSA), FLC
b.	Application for program change from double to single degree	Jan 12 - 24, 2026	DAA, GED, ADs, FLC, DSA
c.	Application for partner university registration; confirmation of student and partner university list	Mar 02 - 20, 2026	ADs, DRIIA

No.	Content	Planned schedule	Implementing department
d.	Review, finalize and send student dossiers to partner universities	Apr 01 - 22, 2026	DRIIA
e.	B2 to B3 grade-passing jury (DD program)	Jul 07 - 14, 2026	DAA, ADs, GED, FLC, DSA, ICO
2. Master training			
2.1	Training schedule: Semester 1 Semester 2 M1 internship M2 internship	Oct 2025 - Feb 2026 Feb 2026 - Jul 2026 Jun - Jul 2026 Mar - Aug 2026	
2.2	Development of general teaching plan for academic year 2025-2026 (Annex 1)	Jul 04 - Sep 29, 2025	DAA, GED, FLC, ADs
2.3	Development of detailed teaching plan (lecturer assignments) (Annex 2)	Jul - Oct 2025	DAA, GED, ADs, FLC
2.4	Documents for internship (list of intern, internship agreement, internship supervision contract)	Mar 2026 (M2) Jun 2026 (M1)	DAA, ADs
2.5	Grade-passing jury (M1 to M2)	Aug 24 - 28, 2026	DAA, ADs, FLC, DSA
2.6	Graduation jury	Sept 21 - 25, 2026	DAA, ADs, FLC, DSA
2.7	Review and proposal for educational material procurement	May 2026	DAA, GED, ADs, FLC
3. Doctoral training			
3.1	Development of general teaching plan for academic year 2025-2026 (Annex 1)	Jul 04 - Sept 29, 2025	DAA, GED, FLC, ADs

No.	Content	Planned schedule	Implementing department
3.2	Development of detailed teaching plan (lecturer assignments) (Annex 2)	Jul - Oct 2025	DAA, GED, ADs, FLC
3.3	Doctoral Program Evaluation Committee	Oct - Dec 2025	DAA, ADs
3.4	Doctoral Day	May 2026	DAA, ADs
3.5	Review and proposal for educational material procurement	May 2026	DAA, GED, ADs, FLC
4. Public holidays			
4.1	National Day	Sept 01 - 02, 2025	
4.2	New Year	Jan 01, 2026	
4.3	Lunar New Year	Feb 9 - 22, 2026	
4.4	Hung Kings Commemoration Day	Apr 27, 2026	
4.5	Reunification Day and Labor Day	Apr 30 - May 01, 2026	

(*) Specific summer schedules will be announced by departments in Semester 2.

III. Implementation

The above units/ departments are responsible to cooperate with the relating departments to implement the tasks according to the schedule in Section II and responsible to Rector for the work's progress. *MP*

Recipients:

- Rector;
- Vice Rectors;
- ADs, GED, FLC, DSA, DQE, DRIIA;
- Archive: VT, DAA.N.

PRINCIPAL RECTOR

(signed & sealed)

Jean-Marc Lavest